

LABOUR DEPARTMENT

Information/ List of documents to be provided with the application for exemption of working of women workers in the factories during night shift

1. Details of the Factory				
(a)	ID No. (assigned at the departmental portal)			
(b)	Name & complete address of the Factory			
(c)	Landline / Mobile No.			
(d)	E-mail			
2. Details of the Occupier of the Factory				
(a)	Name			
(b)	Residential Address			
(c)	Contact No.			
3. Details of the Manager of the Factory				
(a)	Name			
(b)	Residential Address			
(c)	Contact No.			
4. Details of Factory License under the Factories Act, 1948				
	License No.	Valid upto	No. of Workers	Power (in HP)
5. Manufacturing Process				
6.	Number of workers employed in the factory	Men	Women	Total
7.	Number of women workers to be employed in the night shift			
8.	Exemption sought under (tick mark)	Section 66 (1)(b) (7:00 P.M. to 10:00 P.M.)	Notification No. 11/45/2017-4Lab. Dated 17/08/2017 (7:00 P.M. to 6:00 A.M.)	
9.	Proof regarding the declaration / consent of women workers to work during night shift is attached.			Yes / No
10.	Proof of framing of policy regarding prohibition of sexual harassment at workplace / factory is attached.			Yes / No
11.	Proof of constitution of Internal Complaint Committee to ensure protection of women workers from sexual harassment at workplace / factory is attached.			Yes / No
12.	Proof regarding installation of CCTV Cameras in the factory and in each vehicle provided for transportation of women workers is attached.			Yes / No
13.	Proof for deployment of sufficient women security guards, supervisors and wardens during the night shift is attached.			Yes / No
14.	Proof/detail of transportation facility provided to the women workers from their residence and back (for the night shift) and deployment of security guard (including female security guard) in each vehicle is attached.			Yes / No
15.	Proof regarding providing of free medical facility by engaging a doctor and a female nurse, medical vehicle to meet the emergent situation such as hospitalization during night shift is attached.			Yes / No
16.	An affidavit (as per performa) from occupier of the factory regarding acceptance / compliance of provisions laid in the Notification No. 11/45/2017-4Lab. Dated 17/08/2017 is attached.			Yes / No

Signature of the Occupier

AFFIDAVIT

I, son of Sh., Occupier of
M/s do hereby solemnly state and affirm as

under:-

1. That the deponent is Occupier of M/s.....
and have gone through the Haryana Government, Labour
Department Notification No. 11/45/2017-4Lab dated 17.9.2017
allowing employment of women in night shifts from 7.00 p.m.
to 6.00 a.m. under the Factories Act, 1948 on certain terms
and conditions.

2. That as per above said notification, the management has
applied to the State Government for obtaining permission for
employing women in night shifts from 7.00 p.m. to 6.00 a.m.
3. That the deponent is fully responsible to implement the terms
and conditions as contained in the Haryana Government
Notification No. 11/45/2017-4Lab dated 17.9.2017.
4. That in case at any stage the management is found violating
any terms and conditions, in that case the State Government
shall have a right to withdraw the approval.

Verification.

Verified that the content of above affidavit are true and correct
to the best of my knowledge and belief and nothing had been concealed
therein.

Place:
Dated:

Deponent

Place:
Dated:

Deponent