

Immediate

LOK SABHA SECRETARIAT

Telegrams : LOKSABHA, NEW DELHI
Telex : 31 66156 LSS IN

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110001.

No. 53/CI/86/R-98

11 August, 1988
20 Sravana, 1910 (Saka)

From

Shri O.P. Chopra,
Under Secretary.

To

Justice V.R. Krishna Iyer,
Chairman, National Campaign Committee
for Central Legislation on Construction Labour,
14-A/13, Western Extension Area,
Karol Bagh, NEW DELHI-110 005.

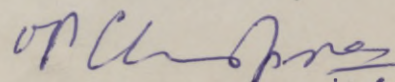
Subject: Representation regarding Grievances and Demands
of Construction Workers.

Sir,

I am directed to state that the Committee on Petitions, Lok Sabha, have proposed to hear oral evidence of the representatives of the National Campaign Committee for Central Legislation on Construction Labour on Tuesday, 23 August, 1988 at 15.00 hours in connection with the representation submitted by you on the above subject.

2. You are, therefore, requested to appear before the Committee on Petitions on the appointed date and time in Committee Room No. 50, First Floor, Parliament House, New Delhi-110 001 to tender evidence. For this purpose, if you so like you may be accompanied by one or two other representatives of your organisation.
3. On your arrival at Parliament House Reception Office, you are requested to contact the undersigned (Telephone 695348) or Committee Branch-I (Telephone 695337) of this Secretariat for entry into Parliament House.
4. Kindly note that no travelling or daily allowance is admissible. A list of points of conduct and etiquette to be observed by the witnesses appearing before the Parliamentary Committee is enclosed for your guidance.
5. In case you desire to submit any clarificatory memorandum to the Committee on Petitions on the matter, you may do so by furnishing 25 copies in English and 10 copies in Hindi of the material to this Secretariat in advance at an early date.
6. Kindly acknowledge receipt of this communication and confirm whether you would be appearing before the Committee on Petitions at the appointed time and date. In this connection, your confirmatory letter indicating full particulars of the persons to accompany you alongwith other details of arrival, should reach this Secretariat by Tuesday, 16 August, 1988 at the latest.

Yours faithfully,


UNDER SECRETARY. 11.8.88

Encl: as above.

POINTS OF CONDUCT AND ETIQUETTE FOR THE GUIDANCE OF
WITNESSES APPEARING BEFORE PARLIAMENTARY COMMITTEES
OR THEIR SUB-COMMITTEES

The witnesses should note the following points while appearing before a Parliamentary Committee:

1. Due respect to the Chairman and the Committee/Sub-Committee should be shown by the witness by bowing while taking his seat.
 2. The witness should take the seat earmarked for him opposite to the seat of the Chairman.
 3. The witness should take the oath, or make affirmation, if so asked by the Chairman. The oath or affirmation will be administered by the Secretary. The witness will take the oath or make affirmation standing in his seat and bow to the Chair just before taking the oath or making the affirmation and immediately afterwards.
 4. The witness should answer specific questions put to him either by the Chairman, or by a Member of the Committee or by any other person authorised by the Chairman. The witness may be asked to place before the Committee any other points that have not been covered and which a witness thinks are essential to be placed before the Committee.
 5. All submissions to the Chair and the Committee should be couched in courteous and polite language.
 6. When the evidence is completed, and the witness is asked to withdraw, he should, while leaving, bow to the Chair.
 7. The witness should not smoke or chew when he is seated before the Committee.
 8. Subject to the provisions of Rule 270 of the Rules of Procedure and Conduct of Business in the Lok Sabha, the witness should note that following acts shall constitute breaches of privilege and contempt of Committee:-
 - (a) Refusal to answer questions.
 - (b) Prevarication or wilfully giving false evidence or suppressing the truth or misleading the Committee.
 - (c) Trifling with the Committee; returning insulting answers.
 - (d) Destroying or damaging a material document relative to the enquiry.
-